

REGISTRATION PACKET 2010

BYCC

HEROES

BALTIMORE YOUTH CATHOLIC CONFERENCE

November 19—21, 2010



JOIA FARMER



APEX

Clarion Resort Fontainebleau Hotel

Ocean City, Maryland



**BYCC REGISTRATION PACKET 2010
HEROES**

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*The enclosed is laid out for your convenience.
Please feel free to make copies as needed.*



WHAT IS BYCC?

The Baltimore Youth Catholic Conference (BYCC) is a biennial gathering of the young church of the Archdiocese of Baltimore. BYCC is an opportunity for young people of the Archdiocese of Baltimore to experience the larger church at a weekend long conference in Ocean City Maryland. It is celebrated during the “even” years while the biennial National Catholic Youth Conference (NCYC) occurs during “odd” years.

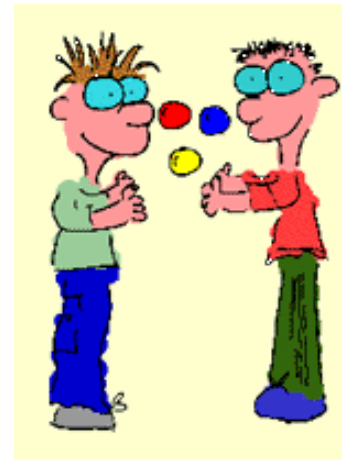
“HEROES” IS THE THEME OF BYCC 2010.

Joseph Campbell was an American author who wrote a lot on religion and myth. He understood that “A hero is someone who has given his or her life to something bigger than oneself.”

Our world needs heroes and needs them now! And, there does not seem to be a age-limit regarding who can be a hero. Our church is full of role models of those who have given their lives to something bigger than themselves... We call them saints! Of course, the One who died for our sin to reassure us of salvation is our greatest Hero of all– Jesus Christ!

KEYNOTES:

APEX (aka Gene and Brad) crisscross the country as North America’s only Christian vaudeville evangelists. After all, who else would use death-defying juggling, humor, sketch comedy, storytelling, audience participation, and personal testimony to share the Gospel message? Even though they love to play, Gene and Brad say, “We take very seriously our faith and the truths we have learned from our relationship with God.”



JOIA FARMER is a Catholic Christian singer/songwriter and presenter. With an emotional singing voice and a heart for the young Church, she speaks frankly about her faith, the gift of womanhood, and the power of forgiveness.

WHO'S INVITED?

All participants attending BYCC must either be in high school or over 21 and attending as a chaperone for a group. In keeping with Archdiocesan guidelines parishes are expected to bring a minimum of 2 adults for up to 12 young people. Additional adults may be added to group numbers in the ratio of 6 young people to one adult. Each additional adult beyond the stated ratio will be charged an extra \$50 in addition to registration fees.

WHAT IS THE COST OF ATTENDANCE?

The conference costs **\$250.00** per person. This includes accommodations, registration for the conference (keynotes, concert, dance, workshops, etc), all three meals on Saturday (breakfast, boxed lunch, dinner), and Sunday Morning Breakfast. Friday dinner and transportation fees are on your own. **All payments to the Division of Youth and Young Adult Ministry (DYYAM) are non-refundable.**

HOW DO I REGISTER?

BYCC Conference Registration will open at 9am on September 7th, 2010 at 320 Cathedral Street. Registration received before this date will be returned. All completed registrations for the BYCC are due no later than **October 11, 2010 (or until the Conference sells out).** For the registration to be complete, it must include the following:

- (A) Full payment for all attendees,**
- (B) Completed Group Registration Form(s),**
- (C) Copies of Parental Permission Form and Release for each youth and a copy of the Policy Compliance Verification card for each adult.**

ARE SCHOLARSHIPS AVAILABLE ?

The Archdiocese has reserved partial scholarships for parishes and schools in need of assistance to attend BYCC. Please return the attached **Scholarship Request Form** (to Scott at either smiller@archbalt.org or faxed to 410-625-8481 by **August 9, 2010**). No request arriving after August 9th will be processed. Information regarding the amount awarded will be furnished to group leaders no later than August 20th to facilitate group registration.

CAN I SEND A CHECK AND RESERVE SPOTS?

Due to the expectation that this event will sell out, we are not allowing spots to be reserved before 9AM on September 7th. Then, full payment and completed forms must accompany your groups registration for it to be processed. This gives all parishes and schools an equal opportunity to register for the conference.

WHAT HAPPENS IF I PAY FOR A SPOT AND A YOUNG PERSON DROPS OUT?

Once spots are purchased they are yours. Ideally, another young person from your parish/school of the same gender would be able to attend in the place of the one who dropped. If that is not possible, a dated waiting list will be maintained by the DYYAM. The DYYAM will make every effort to **reallocate** your unused spot to those looking for spots from the waiting list. All vacant spots must be communicated with the DYYAM no later than **October 11, 2010**. If there are not adequate numbers on the waiting list you will be responsible for the spot.

IMPORTANT REGISTRATION DATES FOR MY CALENDAR

Scholarship Form Due ——— August 9, 2010 (*Scholarship Reg Forms due via fax or E-mail*)
August 20, 2010 (*Scholarship Decisions Awarded*)

Registration Opens ——— September 7, 2010 at 9am (*Forms, Full Payment, and Group Reg Due*)
Registration Closes Out ——— October 11, 2010 (**or when sold out**)

WHAT IS THE “GROUP REGISTRATION FORM”

It is a form to consolidate information from the Permission Forms and where groups can indicate preferences in room assignments. Please copy the form as needed to accommodate the names and rooms of your entire group.

ROOMMATES ISSUES FOR YOUNG PEOPLE & ADULTS

The BYCC planning committee will assign roommates, where necessary, to utilize all available conference space. The only way to ensure your young people will be housed together is if they are registered in fours (4 males/4 females). All adults will be assigned two per room. Adults may request single room accommodations but will be expected to pay the difference in cost (Approximately \$90 a night). Also depending on the number of rooms available and the registrations received for the conference, single rooms may not be available in the same hotel.

WHAT IF WE HAVE ACCESS TO LOCAL HOUSE AND WANT TO COMMUTE?

All conference participants must stay at the Clarion Resorts Fontainebleau Hotel. Only Registered Participants will be allowed in the Conference Center. The conference is not designed for commuting.

WHAT DO I DO WITH THE PERMISSION FORMS/COPIES OF COMPLIANCE CARDS?

Youth ministers should have in their possession the signed originals of the Parental Permission Form for each young person participating, as well as a copy of the Policy Compliance Verification card for each adult participant. A copy of the card (adult) and the Permission form (youth) must arrive at the Division of Youth and Young Adult Ministry Office in order for your parish to complete their registration.

WHAT DO I DO WITH THE CODE OF BEHAVIOR/ GUIDELINES FOR CHAPERONES?

Included in this registration package is a Conference Code of Behavior for youth and Guidelines for Chaperones for adult participants. Each youth attending the conference and their parent must sign the agreement on the Conference Code of Behavior. Each chaperone must sign the Guidelines for Chaperones. As the DYYAM is not requesting copies of these documents, it is the youth minister's responsibility to bring their originals to BYCC. These documents will be helpful in maintaining behavioral expectations for the event with your delegation.

IS THERE PARKING AT THE HOTEL?

Car Parking at the hotel is complimentary. Individual parishes must make arrangements for buses.

WHAT IF I HAVE SPECIAL DIETARY OR OTHER NEEDS?

Please be sure to indicate any special needs on the Permission Form: dietary, accessibility etc.

WHAT IS THE *TENTATIVE* WEEKEND SCHEDULE ?



FRIDAY, NOVEMBER 19, 2010

- 6:00 Registration for Conference Opens
- 8:30 Programmatic Block One
- 11:00 Participants to Rooms

SATURDAY, NOVEMBER 20, 2010

- 8:00 Breakfast
- 9:00 Programmatic Block Two
- 12:30 Boxed Lunch and Free Time in Ocean City
- 3:30 Programmatic Block Three
- 5:45 Dinner
- 8:00 Programmatic Block Four
- 9:30 Dance/ Alternate Activities
- 11:00 Participants In Rooms

SUNDAY, NOVEMBER 21, 2010

- 8:00 Breakfast
- 9:00 Programmatic Block Five
- 11:15 Liturgy with Archbishop O'Brien
- 12:30 Closing Remarks/ Departure



WHAT PARENTS SHOULD KNOW ABOUT BYCC!

- 1) Arrival and Departure Times from the Parish
- 2) The Parish Contact's cell phone/emergency phone number
- 3) The hotel does have an unguarded swimming pool. Parents should be aware of this when granting permission for their young person to participate.
- 4) Conference Registration Costs (\$250/person) do not include transportation, dinner on Friday, lunch on Sunday, or spending money for free time in O.C.
- 5) Parents must read and sign Parental Permission Form and Release, and co-sign with young person Conference Code of Behavior.
- 6) Parents should make any special needs of their young people clear on all forms.
- 7) Parents should be certain that the phone number on the permission form is a number where they can be reached during the event.
- 8) In Case of Emergency: In the event that a youth participant needs to be contacted about an emergency situation, please ask parents to contact the group adult leader first. In this way, the adult leader can quickly and sensitively support the young person at that time of crisis.



Hotel Information:
Clarion Resort Fontainebleau Hotel
10100 Coastal Highway
Ocean City, Maryland 21842,
800-638-2100/ 410-524-3535.

BYCC 2010 SCHOLARSHIP REQUEST FORM

In these difficult economic times, the Division of Youth and Young Adult Ministry has reserved money to provide partial scholarships for young people to attend BYCC. In order to be considered for a scholarship, the parish/school will need to submit this completed form by no later than August 9, 2010. Forms can be submitted to: Scott at smiller@archbalt.org or (F) at 410-625-8481.

Applicant Information

Applicant Name _____ Grade _____

School _____ Parish _____

Age: _____ Male _____ Female _____

Group and Group Leader Information

Parish/ School Name _____

Parish/ School Address _____

Group Leader _____ Title _____

Group Leader Phone # _____ Email _____

Please explain (in maximum two paragraphs) why the applicant should attend BYCC. (for example, outline their outstanding qualities, their financial need in attending the conference, their prior service to community, the benefits that you anticipate in their participation in the conference, etc.)

So that this young person might attend BYCC:

The parish/ school group is willing to contribute the following : \$ _____.

The family of the young person is willing to contribute the following: \$ _____.

The DYYAM is being requested to scholarship the following amount: \$ _____.

Total: \$ 250.00

Signature of Group Leader _____ Date _____

GUIDELINES FOR CHAPERONES

1. Chaperones must be 21 years of age and be cleared by their parishes/schools to volunteer with young people per the Archdiocesan Policy for the Protection of Children and Youth (STAND).
2. Chaperones must abide by the Code of Behavior for the conference.
3. Chaperones should sit with the parish groups at the general sessions, at Mass and at meals.
4. Any chaperone has the authority to enforce the Code of Behavior with any young person if their adult is not present and/or if their adult is not enforcing the conference Code of Behavior.
5. An adult must be with each group of youth during free time.
6. Adult chaperones are expected to monitor their young people at night.
7. Adult chaperones are to check rooms before check out on Sunday for damages etc.
8. Adults are supervising throughout the weekend; therefore any adult who is part of the conference can consume no alcoholic beverages.
9. The Division of Youth and Young Adult Ministry's Smoking Policy asks that if adults must smoke, they should do it in a discreet and designated area away from young people.
10. The Division of Youth and Young Adult Ministry's Staff stands ready to assist any adult chaperone in fulfilling these very important responsibilities. Thank you for your commitment to the young church of today.

Chaperone Signature

Date



For spending your weekend praying, laughing,
encouraging, guiding, and loving the young church!



GROUP REGISTRATION FORM

BYCC 2010

November 19-21, 2010

Clarion Resort Fontainebleau Hotel



Parish/School _____

Adult Contact _____
[Person Handling Group Registration And Not Necessarily The Group Leader At The Bycc]

Address _____ City/State/Zip _____

Phone Number: Daytime _____ Work _____

Fax _____ E-Mail _____

Total Number Registered: _____ Youth _____ Adults

Group Leader Attending BYCC: _____ Male/ Female

Phone # _____ Email: _____

Cell # where texts can be sent during BYCC: _____

- List all members of your group **including the adult group leader** on the rooming sheet.
- Indicate room preferences remembering that youth are four persons per room and adults are two persons per room. We will make every attempt to honor these room preferences.
- The only way to ensure young people will be housed together is if they are designated as a complete room of four (4 females/ 4 males) from the same parish/ school and it is clearly marked on the attached rooming form.
- The BYCC Committee will assign roommates where needed.
- Adults may not room with youth.
- Please be sure to indicate any special needs: dietary, accessibility, etc. on the permission form.

Registration Opens September 7, 2010.

Completed registration (with checks) are accepted on a first-come / first served basis until the conference is sold out.

Make Checks payable to DYYAM
320 Cathedral Street
Baltimore, Maryland 21201

BYCC REGISTRATION PACKET 2010
HEROES

NAME _____
Please circle all that apply male female youth adult

NAME _____
Please circle all that apply male female youth adult

NAME _____
Please circle all that apply male female youth adult

NAME _____
Please circle all that apply male female youth adult

NAME _____
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NAME _____
Please circle all that apply male female youth adult

ARCHDIOCESE OF BALTIMORE
DIVISION OF YOUTH & YOUNG ADULT MINISTRY
BALTIMORE YOUTH CATHOLIC CONFERENCE
PERMISSION FORM AND RELEASE

Youth Name: _____ Home Phone: _____

Date of Birth: _____ Social Security Number of Young Person _____ - _____ - _____ Male Female (please circle)

Parent Name: _____ Emergency Phone: _____

Other number where Parent can be reached: _____

Address _____ City/State/Zip _____

E-Mail Address: _____

In consideration of the wholesome recreational and learning experience in which my son/daughter will participate, I as parent or guardian of my son/daughter, do hereby agree to allow my son/daughter to accompany the youth ministry/campus ministry group of their parish/school to the Baltimore Youth Catholic Conference at the Clarion Resorts Fontainebleau Hotel, Ocean City, MD November 19-21, 2010.

In consideration of the opportunity for my son/daughter to participate in the Program, I agree to RELEASE AND HOLD HARMLESS AND INDEMNIFY _____, (name of parish or school) the Division of Youth & Young Adult Ministry, the Roman Catholic Bishop of Baltimore and his successors, a Corporate Sole, and all their agents, servants and employees from any liability, claims, demands and causes of action arising out of or relating to any loss, damage or injury sustained in connection with or arising out of my son/daughter's participation in the Program.

I hereby grant permission to any staff person to obtain medical care from a licensed physician, hospital, or medical clinic for my son/daughter in the event that I cannot be reached.

(Check one of the following:)

I am covered by hospitalization and medical insurance under policy # _____ issued by _____

I do not have medical coverage and assume responsibility for the cost of hospitalization and medical care for my son/daughter.

I hereby grant permission to any staff person to provide the following over-the-counter drugs (or their generic equivalents) to my son/daughter if requested by my son/daughter (Check all that apply:)

Tylenol Benadryl Advil Sudafed Midol Kaopectate Neosporin Pepto Bismol

ADD any other medical information concerning medication, allergies, illness, etc. _____

ADD any dietary restrictions: _____

Parents/guardians of participants are advised that photographs or videotape of participants may be used in publications, websites or other materials produced from time to time by the Division of Youth and Young Adult Ministry or the Archdiocese of Baltimore. (Participants would not be identified, however, without specific written consent.) Parents/guardians who do not wish their child(ren) to be photographed or filmed should so notify the Division in writing. Please note that the Division has no control over the use of photographs or film taken by media that may be covering the event in which your child(ren) participate(s).

Date

Parent/Guardian Signature

Date

Child's Signature

BALTIMORE YOUTH CATHOLIC CONFERENCE CONFERENCE CODE OF BEHAVIOR

We are looking forward to having you and your group attend this Baltimore Youth Catholic Conference. The following guidelines will ensure a safe and mannerly experience for everyone during the Conference.

1. The parish or school group leader is responsible for the overall actions of their participants. Each parish/school will take responsibility for any damage caused by the participants during our stay and handle it in an appropriate manner.
2. Nametags must be visibly worn at all times during the conference. These are your tickets for all conference events.
3. You are expected to attend all conference events on time and participate fully. This includes the Saturday evening social events. Conference participants are expected to follow the conference rules for behavior even while on free time.
4. In addition to our Conference, there are other guests in the hotel. We must respect their right to privacy and quiet. You are required to be in your room by curfew each evening. Please keep noise in your room at a level that will not disturb your neighbors.
5. Mixed company (male/female) in any room for any reason is not allowed.
6. The possession of alcohol, illegal drugs and /or weapons are clearly prohibited and are cause for dismissal from the Conference.
7. There should be no reason to change your hotel room. Concerns or issues with the hotel staff should be directed to the BYCC staff.
8. Participants are responsible for all charges made to their room. This includes outside phone calls and any movies charged to the room inadvertently or otherwise.
9. The Division of Youth and Young Adult Ministry Smoking policy states that no one under 18 can smoke at this activity. Adults who must smoke are asked to do so in discreet, designated smoking areas away from young people.
10. Cell Phones, Beepers and CD/Tape headsets are not to be used during scheduled sessions of the conference.

As a member of the Archdiocese of Baltimore, I understand and agree to the Conference Code of Behavior. I also understand and agree that I will notify my parents or legal guardian at the time of any infractions requiring my dismissal from the conference and that I will be sent home at my own and/or parent's/guardian's expense.

Youth Signature

Date

Parent Signature

Date